



ब्रह्मपुत्र वैली फर्टिलाइजर कॉर्पोरेशन लिमिटेड
नामरुप
Brahmaputra Valley Fertilizer Corporation Limited
Namrup



(A Government of India Undertaking)
CIN U24123AS2002GOI006786
GSTIN : 18AABCB9399R1ZK

Ref No.:- BVFCL/CS/197

Date:- 15.10.2025

To,

Shri Prabhat Ranjan Acharya, IA & AS (Retd.),
Flat no. 501, Ganga Block No. 1,
Pocket D-6, Vasant Kunj,
New Delhi- 110070,
Ph. No. 9810400231,
e-mail: prabhatacharya@gmail.com

Subject:- Appointment of Independent External Monitor (IEM) for monitoring & implementation of Integrity Pact in Brahmaputra Valley Fertilizer Corporation Limited (BVFCL).

Dear Sir,

In terms of the letter received from Central Vigilance Commission (CVC), vide its letter No. 019/VGL/017/72895 dated 24.09.2025 and your consent vide mail letter dated 13th October, 2025, BVFCL is pleased to appoint you as Independent External Monitor (IEM) in Brahmaputra Valley Fertilizer Corporation Limited (BVFCL) to oversee and implementation of Integrity Pact in various procurements/ contracts BVFCL, as per the following terms and conditions:


- i) An Honorarium of Rs. 25,000/- (Rupees Twenty Five Thousand) only per sitting shall be payable for your each visit at to BVFCL Unit/Corporate Office located at Namrup (Assam) or any other location related to Company work, BVFCL for examination of records on either complaints referred by the BVFCL or on signed complaints received directly or on review of implementation of Integrity Pact programme in BVFCL or on any other work pertaining to Integrity Pact assigned by CMD, BVFCL. A bill need to be raised with self certification indicating inter-alia the work carried out and the misc. out of pocket expenses, if any, incurred during the visit. The bill needs to be sent to the Nodal officer of the Company to enable him to process the same.
- ii) During the visit to BVFCL's Unit/Corporate Office located at Namrup (Assam) or any other location related to Company work, BVFCL will arrange/reimburse travel & stay expenses. An AC Car for local travel (during visit) will be provided by BVFCL in connection with IP related work.

- iii) The expenses on travel and stay arrangement of IEMs shall be as per their entitlement at the time of retirement.
- iv) Manager (Material Management) department of BVFCL shall be the Nodal Officer to facilitate and provide necessary assistance in functioning of IEM.
- v) The above appointment will be for a period of three years from the date of appointment.
- vi) Secretarial assistance shall be provided by BVFCL for IP related work. However, no other facilities like telephone, regular office accommodation or residential accommodation shall be provided by BVFCL.
- vii) Other terms and conditions of the appointment shall be governed by CVC Circular No. 04/06/23 dated 14/06/2023 and other applicable guidelines issued by CVC in connection with implementation of Integrity Pact.
- viii) The IEMs are requested to sign the Confidentiality Agreement i.e. Non – Disclosure Agreement with BVFCL and submit a declaration confirming absence of conflict of interest.

A copy of Standard Operating Procedure (SOP) issued by the Central Vigilance Commission vide, circular no. 04/06/23 dated 14/06/2023 is enclosed herewith for your ready reference.

Kindly acknowledge the receipt of this letter as a token of your acceptance of the above appointment.

Yours Sincerely,
For **Brahmaputra Valley Fertilizer Corporation Limited**


Company Secretary
BVFCL, Namrup

Encl:- As above.

Mail to:

- 1. ES to D(F) & CMD : for kind information of Director (Finance) and CMD
- 2. CVO : for kind information
- 3. Manager (MM) : Designated as Nodal Officer to facilitate and provide necessary assistance in the functioning of IEM as per CVC guidelines.
- 4. ALL GM/DGM/CM/ALL HODs: for kind information
- 5. Chief Manager (IT) : For display in the website of BVFCL.

Copy to:

- 1. Director, CVC, New Delhi in reference to letter No. 019/VGL/017/72895 dated 24.09.2025