Adv. No. – 02/2025

सं/ No. S-14013/1/2024-BLA
भारत सरकार
Government of India
इस्पात मंत्रालय
Ministry of Steel
*****

उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi
दिनांक/Date: 19.09.2025

सी. पी. एस. ई. का नाम **NAME OF THE CPSE**	NMDC Limited
पद का नाम **NAME OF THE POST**	Director (Finance)
रिक्ति की तिथि **DATE OF VACANCY**	06.03.2025
सी. पी. एस. ई. की अनुसूची **SCHEDULE OF THE CPSE**	Schedule A
पद का वेतनमान **SCALE OF THE POST**	Rs. 1,80,000-3,40,000/- (IDA)

I. COMPANY PROFILE:

NMDC Limited was incorporated under the Indian Companies Act, 1956, with the objective of emerging as a global mining organization with international standards of excellence, rendering optimum satisfaction to all its stakeholders. It is a Schedule 'A' Navratna CPSE in the Mining and Exploration of Minerals and Metals, with the administrative jurisdiction of the Ministry of Steel, Government of India.

The company employed 5,677 regular employees (Executives: 1,591 and Non-Executives: 4089) as of 31.03.2025.

Its Registered and Corporate Offices are located in Hyderabad, Telangana.

The authorized and paid-up capital of the company is Rs. 1000 crores and Rs. 879.18 crores, respectively, as of 31.03.2025.

The shareholding of the Government of India in the company is 60.79% as of 31.03.2025.

II. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (Finance) is a member of Board of Directors and reports to Chairman and Managing Director of the Company (NMDC Ltd.). He/ She is overall in charge of finance and accounts of the organization and is responsible for evolving and formulating policies relating to finance and accounts as well as implementation thereof.

III. ELIGIBILITY:

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity - and not in a contractual/ad-hoc capacity - in one of the following: -

(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

(b) Central Government Group 'A' Officers including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies, etc;

(c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs.5,000 crore or more;

(d) Private Sector in company where the annual turnover is *Rs.5,000 crore or more. Preference would be given to candidates from listed Companies.

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

(i) The applicant should be a Chartered Accountant or Cost Accountant or a full time MBA/PGDM course having specialization in Finance with good academic record from a recognized University/ Institution. Preference would be given to Chartered Accountant.

(ii) Officers of Organized Group 'A' Accounts Services [i.e. Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service, Indian Civil Accounts Service, Indian P&T Accounts & Finance Service and Indian Cost Accounts Service] and applicants from the Central Govt./Armed Forces of the Union/All India Services, working at appropriate level are exempted from these educational qualification as per (i) above provided they have relevant experience as mentioned in Para 4(ii) below

4. EXPERIENCE:

(i) The applicant should have at least five years of cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management / Corporate Accounts in an organization of repute.

(ii) Applicants from Organized Group 'A' Account Services and applicants from Central Governtment/Armed Forces of the Union/ All India Service should have **either**

(a) Education qualification of Chartered accountancy/ Cost accountancy/ MBA/PGDM having specialization in Finance with at least five years of cumulative experience at a senior level during the last ten years in the area of Financial Management/ accounts in Government/Corporate Financial Management/ Corporate Accounts.

Or

(b) at least five years cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/ Corporate Accounts.

5. PAYSCALE:

(a) Central Public Sector Enterprises-Eligible Scale of Pay

(i) Rs. 7250-8250 (IDA) Pre 01/01/1992

(ii) Rs. 9500-11500 (IDA) Post 01/01/1992

(iii) Rs. 20,500-26,500 (IDA) Post 01/01/1997

(iv) Rs. 51300-73000 (IDA) Post 01/01/2007

(v) Rs. 120000-280000 (IDA) Post 01.01.2017

(vi) Rs. 18400-22400 (CDA) Pre-revised Post 01.01.1996

(vii) Rs. 37400-67000 + GP 10000 (CDA) Post 01/01/2006

(viii) Rs. 144200-218200 (Level 14) (CDA) Post 01/01/2016

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

(i) Group 'A' officers of the Central Government including All India Services (AIS) and Autonomous Bodies etc. should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay on substantive basis on the date of application.

(ii) Applicants from Public Sector Bank/ Financial Institutions should be holding at Board level or at least a post of the level immediately below the Board level for one year on the date of application.

(iii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c) Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS:

Central Government Officers, including those of the Armed Forces of the Union and the All India Services and officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies etc., will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT:

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS:

Applicants should submit their applications on-line only as per the format.

1. The applicants should submit their applications through proper channel as follows:

(a) Group 'A' Central Government Officers, including those of the Armed Forces of the Union and All India Services; through Cadre Controlling authority.

(b) Officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies, etc: through their Administrative Ministry/ Department of the Govt. of

India.

(c) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;

(d) Below Board level in CPSE: through the concerned CPSE;

(e) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;

(f) Below Board level in SPSE: through the concerned SPSE.

(g) Private Sector: directly to the Ministry.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies);**

(b) Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies);**

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications.

(e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT:

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/Financial Institutions/Autonomous Bodies etc:

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE:

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector-

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. THE APPLICANTS CAN

Fill up the application form enclosed against this Job Description which may be downloaded from the website of Ministry of Steel - https://steel.gov.in/advertisements. The application, complete in all respect, should be forwarded by the applicant's cadre controlling authority/Administrative Ministry/CPSEs as mentioned in Para V (1) along with the following documents:

a) Bio-data of the candidate in the prescribed proforma (as per Annexure I)

b) Soft copies of up-to-date CR dossiers of the officer for the last ten years, duly attested/authenticated along with statement of gradings,

c) Cadre Clearance, if applicable
d) Vigilance Profile duly signed by the CVO
e) Integrity certificate, if applicable, and
f) Statement giving details of major or minor penalties, if any imposed on the officer in the last ten years.

Selection shall be through a Search Cum Selection Committee (SCSC).

Last date and time of receipt of complete application duly forwarded to Ministry of Steel is by **05:00 PM on 27.10.2025**. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED.

The SCSC reserves the right to shortlist applicants for interview keeping in view the extant guidelines issued from time to time.

Application to be addressed to -

Shri Daya Nidhan Pandey
Joint Secretary to the Govt. of India
Room No. 289, Ministry of Steel
Udyog Bhawan, New Delhi-110011
Email id: -dn.pandey74@ias.nic.in

ALL CORRESPONDENCE WITH THE MINISTRY OF STEEL SHOULD BE ADDRESSED TO JOINT SECRETARY, MINISTRY OF STEEL ONLY. FURTHERMORE, IT IS TO BE NOTED THAT THE ENVELOPE CONTAINING THE APPLICATION SHOULD BE CLEARLY SUPERSCRIBED IN CAPITAL LETTERS AS 'APPLICATION FOR THE POST OF DIRECTOR (FINANCE), NMDC.