

## INFORMATION TO BE SUBMITTED

1. The application should include an attested passport size coloured photograph of applicant(s)- Proprietor/all partners/ Managing partner/ CMD/MD/Directors (One set of photos extra) along with all relevant information pertaining to the applicant, area of application, sales prospects etc.
2. Attested copy of State Sales Tax Registration Certificate-GSTIN No.
3. Attested copy of Permanent Account No PAN NO.
4. Attested copy of Fertilizer Registration Certificate (FRC).
5. Original affidavit for declaring status of Proprietor/Partner/Managing Director/Managing Partner/Director from Judicial Magistrate/Oath Commissioner/Notary Public of the Area as per sample copy enclosed.
6. Attested copy of Partnership Deed.
7. Attested copy of Income Tax Returns along with Audited Annual Accounts/Statement of Profit & Loss A/c of Immediate Last Three Years of immediate last three years.
8. Original Bank reference certificate on Bank's letter head with seal indicating Applicants Firms' CC A/c No. Credit facility & financial soundness. CC limit if any availed by the party from Bank.
9. Original Recommendation letter from Dir. Of Agri of the State. In case of NE States.
10. Attested copy of ST/SC Caste Certificate.
11. An attested Passport size coloured photograph of applicants Proprietor/All partners/Managing Director/Managing Partner/Director to be pasted at appropriate place in dealership application (One set photograph extra to be pasted on Dealership Appointment Letter).
12. Identification & Address Proof, Attested copy of Applicants: Passport/Driving License/Phone Bill/Electricity.
13. Rs 100/shall be charged as form fee for application forms and may be collected from state offices & corporate office, however no fee shall be charged from reserved category.